



Parents/ Guardians,

Thank you for your patience as we've taken time to enhance our programming and protocols. The goal of the Rec Program is to ensure a safe and fun space for your child(ren) after school. We will continue to foster an encouraging environment in this new year through new programming. As we prepare to reopen the Rec Program, we also want to ensure that you are aware of updates to our policies. Please review our Recreational Programs Expectations for more information.

Bickford Community Center will reopen for after-school Rec programming on February 1, 2023. Attached is a **Rec Program Registration Form** and **Expectations Agreement**. For your child(ren) to enter the community center, **these two items must be signed and returned to an Oasis of Hope staff member by your child's first day back in programming.** If your child(ren) do not have a completed Registration Form and Expectations Agreement, they will not be admitted into Bickford Community Center under any circumstances. This is to ensure the safety of everyone in the building.

As always, thank you for entrusting us with your child(ren). We are excited to get back to having fun and encouraging them on February 1<sup>st</sup>!

Thank you,

Josiah Taylor  
Sports Manager



**Bickford Community Center**  
**Recreational Program Expectations**

Participant Expectations

- Be respectful to all others (both adults and peers)
- Be respectful of the space and materials
- Pick up after yourself
- No eating/drinking in the gymnasium
- The lobby is for guests and parents, only (not children)
- Play fighting, public displays of affection (PDA), profanity or threatening others is not tolerated under any circumstances
- Students must enter the building for Rec Programming between 3:00-3:45p, any student who does not make it inside by 3:45p will be denied entry for that day

If a student cannot follow these expectations, they will be asked to leave the center for the day—parents/guardians will be informed. If the issues are more serious in nature, more serious action may be required:

- Any child that brings a weapon, drugs, alcohol or other illegal material will be immediately suspended from Rec Programming (for a minimum of one month and a maximum of one year)
- Fighting of any kind will result in immediate suspension for all students involved (for up to two weeks)
- Assault, sexual misconduct or threatening the life of others will result in immediate expulsion from Bickford Community Center (for a minimum of 6 months)

### Pick up Protocol

- Rec Programming is from 3:00-4:30p every weekday
  - Parents are expected to pick up (or have secured safe way home) for their child(ren) by 4:30p every day
  - At 4:30p, all children will be asked to leave the building and Oasis of Hope will no longer be responsible for their safety or well-being
- Children may be picked up at any time during Rec Programming
- At pick up, parents will let an Oasis staff person know who they are here for and will wait for them on a bench in the lobby (it should take no more than 5 minutes)
  - If a parent does not want to wait on a lobby bench, they are welcome to wait outside or in their car
- Profanity, disrespect or threatening others is not tolerated from adults under any circumstances

If a parent/guardian cannot follow these expectations, they will be asked to leave the premises for the day. If they refuse to leave the premises, police may be called.

If the issues are more serious in nature, more serious action may be required:

- Any adult that brings a weapon, drugs, alcohol or other illegal material will be immediately banned from the premises (for a minimum of one month)
- Fighting of any kind will result in immediate ban from the premises for all adults involved (for a minimum of one month)
- Assault, sexual misconduct or threatening the life of others will result in immediate expulsion from Bickford Community Center (indefinitely) and a police report will be filed

### **\*\*PLEASE NOTE\*\***

Oasis of Hope Inc. operates Bickford Community Center in partnership with the City of Memphis. Oasis of Hope is not responsible for any activities that happen off premises and does not have any jurisdiction over or oversight of Bickford Park. Oasis of Hope cannot require any child or adult to enter or stay at the community center, unless to participate in Oasis of Hope programming.



**Recreational Programming  
Expectations Agreement**

By signing this document, I acknowledge that I have read and understand Oasis of Hope's Bickford Community Center Recreational Programming Expectations. I will ensure that I and my child(ren) adhere to the rules and regulations outlined by Oasis of Hope. Further, I understand that failure to adhere to expectations outlined in the Recreational Programming Expectations document may result in the removal of my child(ren) from Recreational Programming at Bickford Community Center.

Parent/Guardian Name \_\_\_\_\_  
(print)

Parent/Guardian Signature \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

**Recreational Programming  
Child Participant Registration Form**

Parent/Guardian Name(s):

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Phone number(s):

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Email address:

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Child/Children name(s) :

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

If you have more than one child attending our programming, please make sure to write each child's full name (ex: John Davis, Jane Simmons, Jack Simmons)

**Please sign one of the following permissions:**

My child(ren) is/are permitted to walk home from Bickford Community Center recreational programming by 4:30p every day.

Parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

My child(ren) are not permitted to walk home from Bickford Community Center and I will ensure their pickup from recreational programming by 4:30p every day.

Parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_